To:

The Visa Officer,

Consulate-General of the Republic of Singapore

Chennai

Cover Letter for Visa Application

I, [Name of applicant] of passport number [Passport Number], would like to apply for a Singapore e-Visa for [business purposes/tourism/seeking business opportunities/purchasing of goods/visiting relatives/friends].

\*I am currently working as a freelance fashion designer / Agriculturist / Landlord. I have attached my 2 months bank statements / Rental Agreement together with this visa application.\*

\*I am a Student of ABC University / I am a housewife.\*

During this trip, I will be staying at XXXX, YYYY, ZZZ 09874, Ph; +61 111111111.

I intend to travel to Singapore from DDMMYYYY to DDMMYYYY. All the expenses for this trip will be borne by [myself/company/father/others (to specify)]. I will be travelling alone/ shall be accompanied by the following person(s).

|  |  |  |
| --- | --- | --- |
| Name | Passport Number | Relationship with applicant |
|  |  |  |
|  |  |  |

You may contact me at +91 XXXXX XXXXX for further clarification on my visa application.

Thank you.

Name of Applicant + Signature

Date:

To:

The Visa Officer,

Consulate-General of the Republic of Singapore

Chennai

Cover Letter for Visa Application

I, Muthu Ramaswamy of passport number R1234567, would like to apply for a Singapore e-Visa for tourism purposes.

I am a Landlord. I have attached my Rental Agreement together with this visa application.

I intend to travel to Singapore from 01/01/2020 to 10/01/2020. All the expenses for this trip will be borne by myself. I shall be accompanied by the following person(s).

|  |  |  |
| --- | --- | --- |
| Name | Passport Number | Relationship with applicant |
| Tommy Ramaswamy | T7654321 | Brother |
| Kimberly Ramaswamy | T2345678 | Sister |

You may contact me at +91 12345 54321 for further clarification on my visa application.

Thank you.

Muthu Ramaswamy

Date: 28.12.2019